

Pinjarra Senior High School

Part-time Canteen Supervisor

3-5 Days (min 16-30 hours Per Week - depending on school needs)

Modern Commercial Kitchen/Welcoming School Community

The Pinjarra Senior High School Parents & Citizens Association (P&C) is seeking an experienced and innovative Canteen Supervisor to join the school community with an immediate start.

We are an Independent Public School of 750 students with a Canteen that currently operates Monday to Friday. We are seeking a highly motivated, energetic person to effectively manage the school canteen, collaborate with our P&C, and to provide Pinjarra Senior High School with a healthy and happy food service.

Skills and knowledge

Skills:

- Demonstrate ability to lead, plan, organise and control the day-to-day operations of the canteen including ordering of stock and equipment, and balance daily takings
- Demonstrate ability to build morale, motivate and relate well to students, staff and community
- High level of written and verbal communication skills
- Knowledge of or willingness to complete the Department of Education's *Healthy Food and Drink* policy and Traffic Light system
- Be willing to obtain a current Working with Children Check and Police Clearance
- Provide creative input and prepare the menu, including daily specials
- Ensuring the canteen is kept clean and well maintained to industry standard

Desirable criteria:

- Tertiary qualifications in canteen operations or similar qualifications (e.g., TAFE Canteen Management course)
- Experience as a canteen supervisor or similar
- Knowledge of the nutritional requirements of school aged students

To be considered for this position address the above criteria, provide a current resume and referees that the selection panel may contact regarding your application. Please forward your application to Pinjarra.shs.pandc@education.wa.edu.au

Applications close **Wednesday 15th June 2022**

For more information, please contact **Sharon Gangell** (P&C President) on **9531 7000** or email Pinjarra.shs.pandc@education.wa.edu.au