

Primary School Canteen Manager

Advertiser: Samson Primary School P&C

Job Information

Start Date:	04/02/2019
Employment Type:	Casual
Hours:	Up to 23 hours per week (during school term times only – some additional hours may be required)
Location:	Samson Primary School
Award:	Fast Food Industry Award 2010

About Samson Primary School Canteen

Samson Primary School Canteen, The Little Lunch Box, is a not-for-profit food service operated by the Samson Primary P&C.

The Canteen is open 3 days per week, with extra time for preparation and administration, most weeks during school terms. Student enrolment is approx. 380.

The Little Lunch Box has a menu which offers a range of popular healthy meals and snacks for both students and staff.

Samson Primary School was granted \$50 000 dollars by the federal government in 2017 which was used to upgrade the Samson Primary Canteen.

About the applicant

Academic & Trades Qualifications

Will attend or have completed the following courses:

- TAFE School Canteen Management Course or equivalent in Canteen Operations.
- Food Safety Handling
- Traffic Light Training
- StarCAP2
- Working with Children Check and National Police Clearance.

Experience and Skills

- Experience as a Canteen Manager/Supervisor, or similar position in the food industry.
- Demonstrated ability to lead, plan, organise and control the day-to-day operations of a canteen (or similar) including financial management.
- High level of written and verbal communication skills.

- Competent computer skills and the ability to use social media and other outlets as a form of communication with the school community.

Personal qualities & behavioural traits

- Demonstrates a passion for healthy and nutritious food.
- Possesses excellent interpersonal skills that will enable them to develop positive and friendly relationships with students and school community.
- Honest and reliable, with the ability to maintain confidentiality.

How to Apply

Applications must be submitted to the Samson P&C email samsonpandc@gmail.com, with subject: CM2019 and include:

- A 1-2 page cover letter which addresses the experience and skills listed above.
- A current resume, with the contact details of two referees, whom the selection committee may contact regarding your application.

Closing date for applications: 12 noon, Friday 4th January 2019